

FATIC - AgentNet SDN Search User Guide

July, 2023

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History

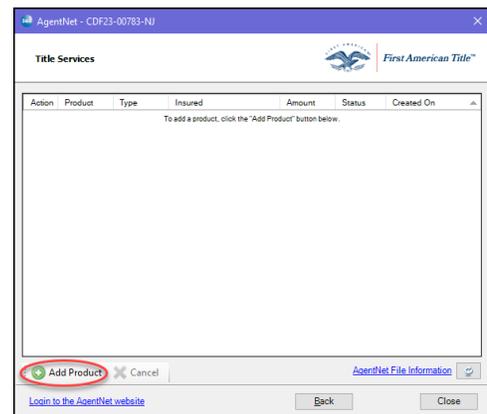
Date	Details
July 2023	Separating user guides per-product

Introduction

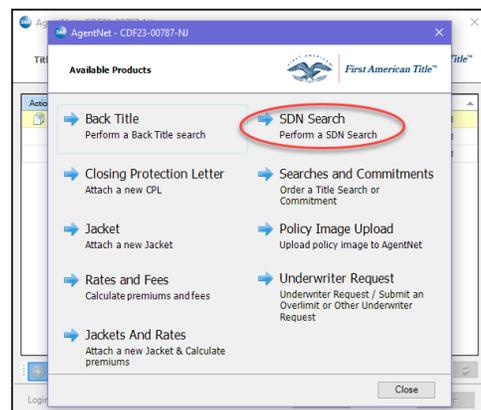
Using the ProForm order's information, the SDN (Specially Designated Nationals and Blocked Persons List) Search product will allow a user to simultaneously order and receive a SDN Search without leaving the integration.

Requesting an SDN Search

1. To order a SDN Search, click the **Add Product** icon at the bottom of the **Title Services** screen.



2. On the **Available Products** screen, select **SDN Search**.



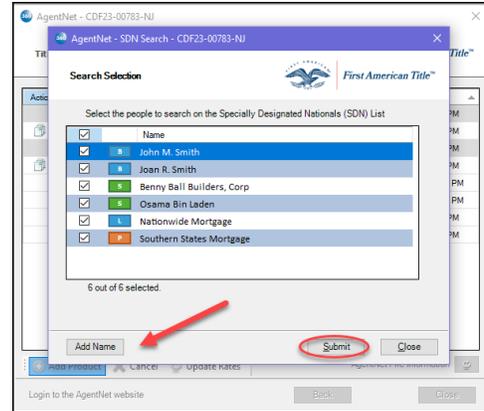
3. The following contacts will auto populate the Search Selection screen from the ProForm order.

All Buyers

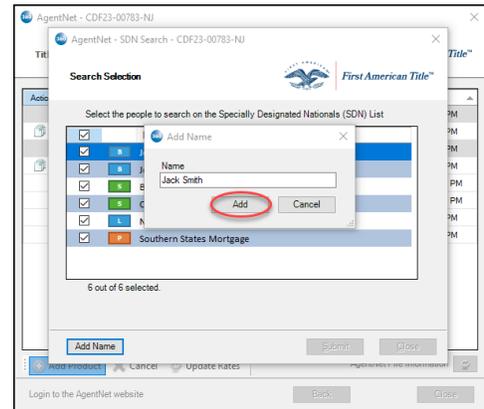
All Sellers

All Lenders

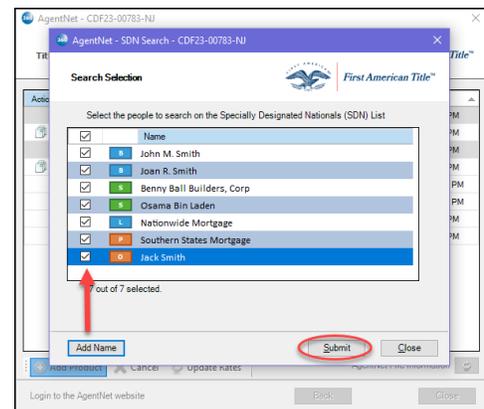
All Payoff Contacts



4. To search additional names, click the **Add Name** button and **Add** once complete.



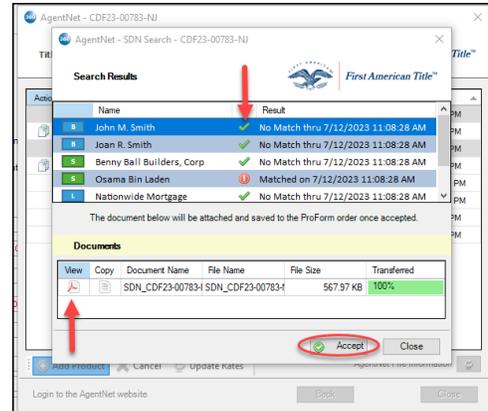
5. Any names selected will be searched. Uncheck any name to withhold them from the search. Click **Submit** to continue.



- Once the search is processed, all results will populate in the **Search Results** screen.

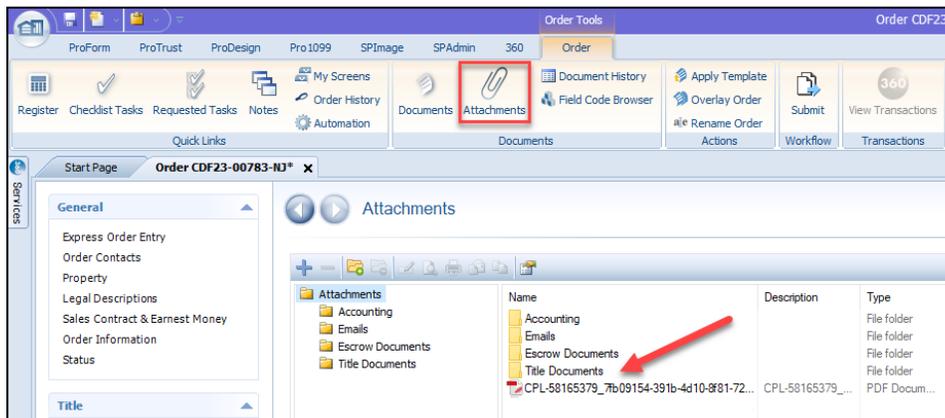
The View icon  allows a document to be viewed prior to accepting into the ProForm order.

By clicking the **Accept** button, the documents will populate into the ProForm Order.



- The SDN Search document will be in the **Attachments** section on the order's ProForm Ribbon.

In SoftPro Select



In SoftPro Standard or SoftPro Enterprise

